



Thank you for your interest in the position available with SVR. Please complete this section in black ink. If using a computer, use the tab or ⌘ button.

ROLE/POST Housing Support Worker, Rosendael, Dundee.

PERSONAL

Surname _____ **Initial(s)** _____

Address _____ **Tel No: Home** _____

_____ **Tel No: Mobile** _____

_____ **e-Mail:** _____

Post Code _____

CURRENT/MOST RECENT EMPLOYMENT

Organisation _____ **Dates (from-to)** _____

Job Title _____ **Salary** _____

Reason for leaving:

Summary of Duties/Responsibilities *(continue on a separate sheet if necessary)*

EMPLOYMENT HISTORY

Other employment history should be brief. Start with the most recent job.
You must include any periods that you have not been employed.

Date from	Date to	Employers name and address	Post held	Reason for leaving

EDUCATION DETAILS

Please provide details of qualifications gained and state Level and Grade as appropriate.

School	Date from	Date to	Subject	Qualification

QUALIFICATIONS AND TRAINING

Please detail any qualifications or training courses undertaken and membership of any professional bodies starting with the most recent.

College/University	Date from	Date to	Qualification gained	Date obtained

SUPPORTING STATEMENT

This Statement is what we will be using to shortlist therefore please ensure you consider as many points in the Job Description as possible. Please provide details of why you think you are suitable for this post including relevant experience, skills, knowledge and achievements. Please give examples. Continue on a separate sheet if necessary.

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REHABILITATION OF OFFENDERS ACT 1974

The post for which you have applied is defined as exempted employment under the terms of the Rehabilitation of Offenders Act 1974 (Exclusions and Exceptions) (Scotland) Order 2003 (as amended). This means that you are **required to declare and specify any civil or criminal convictions that you have ever had.**

Have you ever had any **civil or criminal** convictions? YES NO

If yes, please give brief details.

Having a conviction will not necessarily prevent you from being offered a position should you be successful at interview. However, in the event of employment, failure to have not disclosed or given a false statement may render you liable to summary Dismissal.

Applicants with citizenship from outside the UK and applicants who have spent more than 3 consecutive months living or working outside the UK have to provide criminal disclosure/police checks from their home country/the country visited before an application can be processed further. Information on how this can be obtained and about countries who operate similar schemes than in the UK can be found on www.disclosurescotland.co.uk

DISABILITY

The Equality Act 2010 considers someone to be disabled if they have a physical or mental impairment that has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities.

Do you consider yourself to have a disability? _____

Note: If you have a disability and meet the minimum requirements for the job, you will be guaranteed an interview. Please give further information about any special requirements needed for interview/

OTHER INFORMATION

Do you require a work permit to work in the UK? If yes, please give details.

REFEREES

Please give names and full addresses, including postcodes, of two referees. One referee **must be** your present or most recent employer and the other referee should know you in a paid or unpaid work capacity.

Present or most recent employer

Second Referee

Name: _____ Name: _____

Job Title: _____ Title: _____

Organisation: _____ Organisation: _____

Address: _____ Address: _____

_____	_____
_____	_____

Tel No: (work) _____ Tel No: _____

e-Mail: _____ e-Mail: _____

Capacity in which they know you. _____ Capacity in which they know you _____

DECLARATION

I confirm that the information given on this form is, to the best of my knowledge, true and complete. Any false statement may be sufficient to cause for rejection or, if employed, Dismissal.

I authorise Scottish Veterans Residences to obtain references to support this application once an offer has been made. I accept that any offer of employment will be subject to the receipt of satisfactory references, medical assessment, and Disclosure Scotland satisfactory clearance.

Signed: _____ **Date:** _____

DATA PROTECTION ACT 2018

The information provided in this form will be processed in accordance with SVR's Data Protection: Privacy Notice which is available on our website.

EQUAL OPPORTUNITIES

Scottish Veterans Residences operates within its policy of equal opportunity and not to discriminate against any person on the ground of gender, marital status, family circumstances, race, ethnic or national origins, disabilities, age, religion, political or sexual orientation.

Completed application forms should be returned to:

Scanned, signed applications to be emailed to laura@svronline.org with the subject "Housing Support Worker Application"

Applications must be received on or before **12 noon on Monday 5th August 2024**. Applications received after this date will not be considered.